

***Other Funds***

Beginning in FY 2004, a summary of all funds managed by the City is included in the budget document. Inclusion of all funds provides City Council and citizens with a more comprehensive view of the City's finances.

Asset Forfeiture Fund***Central Virginia Communications Radio Board Fund******City / State / Federal Aid Fund (Grants Fund)***

- Commonwealth's Attorney Office Grants
- Police Department Grants
- Fire Department Grants
- Juvenile Services Grants
- Social Services Grants
- Community Planning and Development Grants
- Community Diversion – Community Corrections Program Grant

Community Development Block Grant (CDBG) Fund***Comprehensive Services Act Fund******E-911/Emergency Communications Centre Fund******Housing, Opportunities, Medical Care, and Education (HOME) Ownership Program Fund******Law Library Fund******Lynchburg Business Development Centre Fund******Lynchburg Expressway Appearance Fund (LEAF) Special Revenue Fund******Museum System Special Revenue Fund******Recreation Programs Special Revenue Fund******Regional Juvenile Detention Center Fund******Risk Management (Self-Insurance) Fund******Special Welfare Fund******Stadium Fund******Technology Fund***



Asset Forfeiture Fund. Established as required by the Commonwealth of Virginia to monitor the receipts of assets seized as a result of police investigations of criminal activity. The seizure of assets is a civil forfeiture based upon probable cause to believe the asset was used in substantial connection to a drug violation. Upon judicial action authorizing such seizure, the asset is remitted to the Commonwealth of Virginia. The State is allocated a portion of the seizure and returns the balance to the respective locality to allocate between the Police Department, Commonwealth Attorney, Sheriff and other municipalities, if appropriate. The expenditure of these funds must be related to law enforcement purposes. It is not appropriate per the State Code to budget or anticipate revenues in this fund, therefore no budget has been submitted for FY 2005. Represented in the columns below are the respective allocations received from the State and allowable expenditures. Due to the delicate nature of these expenditures, they have not been itemized. This fund will be reviewed each year at the annual Carryforward and Third Quarter Reviews to adjust for revenues and expenditures.

	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Manager's Proposed FY 2005	Adopted FY 2005
FUND SUMMARY					
BEGINNING FUNDS	\$87,315	\$23,339	\$0	\$0	\$0
<i>Use of Reserves</i>					
REVENUES					
<i>Interest Income ¹</i>	522	0	0	0	0
<i>State</i>	111,305	0	24,333	24,333	24,333
<i>Federal</i>	8,459	0	0	0	0
TOTAL REVENUES	\$120,286	\$0	\$24,333	\$24,333	\$24,333
TOTAL RESOURCES	\$207,601	\$23,339	\$24,333	\$24,333	\$24,333
EXPENDITURES	\$48,034	\$23,339	\$24,333	\$24,333	\$24,333
TOTAL EXPENDITURES	\$48,034	\$23,339	\$24,333	\$24,333	\$24,333
ENDING FUNDS (DESIGNATED)	\$159,568	\$0	\$0	\$0	\$0

¹Interest is not authorized to be expended until year end.



Central Virginia Radio Communications Board (CVRCB) Fund. This board oversees the regional radio system's maintenance program and applications of the system. Revenues for this fund come from each of the participating jurisdictions (Amherst and Bedford Counties and the independent cities of Bedford and Lynchburg). Lynchburg's share is funded from a tax on telephone service. Expenses include equipment maintenance, training, electrical and fuel costs. The Lynchburg Emergency Communications Administrator is the Chairman of Central Virginia Radio Communications Board.

	Actual FY 2003	Adopted FY 2004	Department Requested FY 2005	Manager's Proposed FY 2005	Adopted FY 2005
FUND SUMMARY					
BEGINNING FUNDS	\$20,151	\$20,151	\$23,311	\$23,311	\$23,311
REVENUES					
Charges for Services	\$559,166	\$567,768	\$567,768	\$567,768	\$567,768
TOTAL REVENUE	\$559,166	\$567,768	\$567,768	\$567,768	\$567,768
EXPENDITURES					
<i>Contractual Services</i>					
Maintenance and Repair	\$502,931	\$507,449	\$511,960	\$521,551	\$521,551
<i>Other Charges</i>					
Supplies and Materials	2,649	500	500	2,500	2,500
Utilities	17,680	22,000	22,000	22,000	22,000
Insurance Premiums	9,319	9,319	10,717	10,717	10,717
Travel and Training	4,928	10,000	11,000	11,000	11,000
<i>Capital Outlay</i>	18,500	18,500	11,591	0	0
TOTAL EXPENDITURES	\$556,006	\$567,768	\$567,768	\$567,768	\$567,768
ENDING FUNDS (DESIGNATED)	\$23,311	\$20,151	\$23,311	\$23,311	\$23,311

Budget Description

The Proposed FY 2005 Central Virginia Regional Radio Communications Board Fund budget of \$567,768 represents no increase or decrease from the Amended FY 2004 budget.

No significant changes were introduced in the Requested FY 2005 budget.

The Central Virginia Regional Radio Communications Board requested \$567,768.

All items requested were proposed for funding.

The Proposed FY 2005 Central Virginia Regional Radio Communications Board Fund was adopted without changes.



City / State / Federal Aid Fund. This fund accounts for a wide range of activities funded through federal, state and local grants. Departments that currently receive grant funds are: Commonwealth's Attorney Office, Police, Fire, Juvenile Services, Social Services, Community Planning & Development and Community Diversion. Grant funds typically are restricted to providing a particular service within specified grant period and may require local matching funds.

	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Manager's Proposed FY 2005	Adopted FY 2005
POSITION SUMMARY					
Total FTE Positions	30	26	28	28	28
BUDGET SUMMARY					
BEGINNING FUNDS	\$0	\$608,863	\$608,863	\$608,863	\$608,863
REVENUES					
Revenue from the Federal Government	\$1,517,132	\$1,892,253	\$1,597,258	\$1,597,258	\$1,571,477
Revenue from the Commonwealth	633,022	672,655	917,751	917,751	917,751
In-kind	40,451	41,250	83,766	83,766	83,766
Transfers from General Fund	86,848	102,999	111,878	111,878	109,961
TOTAL REVENUES	\$2,277,453	\$2,709,157	\$2,710,653	\$2,710,653	\$2,682,955
EXPENDITURES					
<i>Salaries</i>	\$782,621	\$955,852	\$1,084,368	\$1,084,368	\$1,063,773
<i>Employee Benefits</i>	201,045	274,367	327,916	327,916	309,223
<i>Contractual Services</i>					
Maintenance and Repair	3,067	4,992	1,970	1,970	2,840
Printing and Binding Services	0	246	0	0	0
Advertising and Public Relations Services	1,291	450	545	545	800
Pest Control Services	0	200	200	200	200
Miscellaneous Contractual Services	188,907	934,371	740,707	740,707	740,707
<i>Other Charges</i>					
Community Diversion Offender Services	7,187	8,865	9,917	9,917	8,865
Supplies and Materials	211,079	187,237	182,477	182,477	78,586
Miscellaneous Contractual Services	5,310	5,250	4,800	4,800	0
Minor Equipment/Tools/Furniture	0	3,326	3,326	3,326	112,467
Mechanical Maintenance and Repair	1,786	1,250	1,250	1,250	1,250
Utilities	7,104	10,320	3,440	3,440	10,320
Training and Conferences	29,624	73,975	48,251	48,251	51,482
Telecommunications	12,197	13,984	14,232	14,232	15,319
Postage and Mailing	2,694	3,161	3,095	3,095	3,439
Dues and Memberships	530	300	865	865	865
Courtesies to Guests	1,999	2,400	2,000	2,000	2,000
Moving and Relocation Expenses	1,297	52,500	52,500	52,500	52,500
Contribution - Lynchburg Life Saving Crew	12,409	11,605	12,000	12,000	12,000
Miscellaneous Grant/Capital/Welfare	0	43,201	83,766	83,766	83,766
Miscellaneous Expense	88,647	52,920	79,606	79,606	79,131
Public Assistance Payments	30,927	31,230	29,247	29,247	29,247
<i>Rentals and Leases</i>	9,293	11,905	10,675	10,675	10,675
<i>Capital Outlay</i>	69,576	25,250	13,500	13,500	13,500
<i>Transfers to General Fund</i>	0	0	608,863	608,863	608,863
TOTAL EXPENDITURES	\$1,668,590	\$2,709,157	\$3,319,516	\$3,319,516	\$3,291,818
ENDING FUNDS (DESIGNATED)	\$608,863	\$608,863	\$0	\$0	\$0
Key Ratios:					
General Fund Transfer as a % of Total Expenditures	5%	4%	3%	3%	3%



City / State / Federal Aid Fund Budget Description

The Proposed FY 2005 City / State / Federal Aid Fund budget of \$3,319,516 represents a 6.4.0% decrease of \$226,284 as compared to the Amended FY 2004 budget of \$3,545,800.

The decrease is due primarily to the carry-forward of unexpended appropriations from the FY 2004 grant year. The inclusion of new grant programs as well as the cessation of grant programs will cause the budgets in this fund to fluctuate.



City / State / Federal Aid Fund

	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Manager's Proposed FY 2005	Adopted FY 2005
PROGRAM SUMMARY BY DEPARTMENT					
EXPENDITURES					
<i>Commonwealth Attorney's Office</i>					
Victim Witness Program	207,629	199,997	222,981	222,981	222,981
Community Gun Violence Program	109,418	123,329	149,110	149,110	123,329
Domestic Violence Block Grant Program	28,021	228,496	192,652	192,652	192,652
Community Prosecutor Program	2,686	0	150,000	150,000	150,000
Virginia Exile Program	131,404	108,730	128,242	128,242	128,242
<i>Police Department</i>					
Local Law Enforcement Program	112,413	83,333	48,831	48,831	48,831
<i>Fire Department</i>					
Fire Program	100,276	87,475	87,500	87,500	87,500
EMS Two for Life Program	27,953	23,210	24,000	24,000	24,000
<i>Juvenile Services</i>					
Juvenile Accountability Incentive Program	11,386	24,820	24,820	24,820	24,820
USDA School Nutrition Program	20,786	20,184	18,267	18,267	18,267
<i>Social Services</i>					
Safe and Stable Families Program	(573)	72,754	72,754	72,754	72,754
Foster Parent Recruiting and Training Program	73,398	86,691	83,417	83,417	81,500
Piedmont Regional Adoption Program	94,090	105,000	105,000	105,000	105,000
Quality Initiative Program	43,750	35,000	43,750	43,750	43,750
Destiny Program	80,936	82,500	164,308	164,308	164,308
Respite Program	17,079	13,618	19,120	19,120	19,120
Independent Living Program	21,888	23,509	17,359	17,359	17,359
Energy Assistance Program	92,507	50,297	50,297	50,297	50,297
<i>Community Planning and Development</i>					
Lead-Based Paint Abatement Program	138,129	1,007,560	775,591	775,591	775,591
<i>Community Diversion</i>					
Community Corrections Program	355,414	332,654	332,654	332,654	332,654
TOTAL EXPENDITURES	\$1,668,590	\$2,709,157	\$2,710,653	\$2,710,653	\$2,682,955

***Commonwealth's Attorney Office Grants***

Community Gun Violence Program. The Community Gun Violence Grant provides funding for two prosecutor positions within the Commonwealth Attorney's Office. The positions created through this program are to be dedicated to the prosecution of cases involving violent crimes with guns, violations of gun statutes involving drug trafficking, gang-related crimes, and any other felony and misdemeanor crimes where a firearm is involved. The U.S. Department of Justice provides funding for this grant.

Community Prosecutor Program. The Community Prosecutor Program provides funding to foster collaborative partnerships between the Commonwealth Attorney's Office and the community, whereby the authority of the prosecutor's office is used to solve problems, improve public safety, and enhance the quality of life of community members. As a grassroots approach to law enforcement, the Community Prosecutor Program utilizes traditional and non-traditional initiatives to work within a targeted community to prevent crime. The U.S. Department of Justice provides funding for this program.

Domestic Violence Grant. The Domestic Violence Grant funds specially trained prosecutors and investigators (the Domestic Violence Prosecution Unit) who are devoted to the aggressive investigation and prosecution of domestic violence cases. Initially formed in 1997, the Unit's main purpose is to hold those accountable who engage in acts of domestic violence, to ensure that victims of domestic violence receive information and support throughout the criminal justice process, and to work with other agencies in the community to promote a coordinated response to the problem of domestic violence. The U.S. Department of Justice's Violence Against Women Office administers the Domestic Violence Grant Program.

Victim/Witness Program. The Victim/Witness Program exists to ensure that crime victims and witnesses receive fair and compassionate treatment while participating in the criminal justice system. The primary goals of the program are to provide emotional support for victims and witnesses, information about the criminal justice process, and referrals for community services and practical aid. The Victim/Witness Program is funded through a grant administered by the Virginia Department of Criminal Justice Services.

Virginia Exile Program. The goal of the Virginia Exile program is to reduce gun violence in the community by targeting those individuals who commit crimes involving guns. Exile legislation strengthens the penalties for illegal use or possession of a firearm and keeps persons charged with these types of crimes in jail while they await trial. The Exile grant funds a full-time prosecutor and program assistant, who are responsible for the prosecution and management of all cases covered under the Exile statutes and the implementation of an Exile public awareness campaign. The Virginia Department of Criminal Justice Services provides funding for this program.



Commonwealth's Attorney Office

	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Manager's Proposed FY 2005	Adopted FY 2005
GRANT POSITION SUMMARY					
Total FTE Positions	11.5	11.5	13.5	13.5	13.5
DEPARTMENTAL GRANTS BUDGET SUMMARY					
BEGINNING FUNDS	\$0	\$0	\$0	\$0	\$0
REVENUES					
Revenue from the Federal Government	\$302,427	\$468,493	\$343,029	\$343,029	\$317,248
Revenue from the Commonwealth	120,225	121,548	424,566	424,566	424,566
Transfers from General Fund	56,506	70,511	75,390	75,390	75,390
TOTAL REVENUES	\$479,158	\$660,552	\$842,985	\$842,985	\$817,204
EXPENDITURES					
<i>Salaries</i>	\$354,608	\$469,390	\$595,687	\$595,687	\$578,428
<i>Employee Benefits</i>	101,884	142,044	183,504	183,504	174,982
<i>Contractual Services</i>					
Maintenance and Repair	2,732	2,732	1,380	1,380	1,380
Miscellaneous Contractual Services	0	6,531	16,200	16,200	16,200
<i>Other Charges</i>					
Supplies and Materials	8,620	9,120	11,250	11,250	11,250
Training and Conferences	5,168	19,695	11,407	11,407	11,407
Telecommunications	3,241	2,000	4,980	4,980	4,980
Postage and Mailing	1,105	1,240	1,295	1,295	1,295
Dues and Memberships	300	150	550	550	550
Miscellaneous Expense	0	2,400	7,232	7,232	7,232
<i>Capital Outlay</i>	1,500	5,250	9,500	9,500	9,500
TOTAL EXPENDITURES	\$479,158	\$660,552	\$842,985	\$842,985	\$817,204
ENDING BALANCE	\$0	\$0	\$0	\$0	\$0
Key Ratios:					
General Fund Transfer as a % of Total Expenditures	12%	11%	9%	9%	9%

***Budget Description***

The Proposed FY 2005 Commonwealth's Attorney Office grants budget of \$842,985 represents a 4.3% decrease of \$37,589 as compared to the Amended FY 2004 budget of \$880,574.

Significant changes introduced in the Requested FY 2005 budget include:

- ◆ \$143,532 reduction in the Domestic Violence Block Grant budget for FY 2005.
- ◆ \$77,668 increase in the Community Prosecution Grant budget for FY 2005.
- ◆ \$150,000 in fully reimbursable funds for continuation of the Community Prosecution grant. This grant currently pays for the Special Assistant to the City Manager (Safe Neighborhood Initiative) position, which accounts for the one position increase shown on the Amended FY2004 budget. For FY2005, this will fund one additional position. This position will increase the authorized position count, but will not result in the hiring of any additional personnel.

The Proposed FY 2005 Commonwealth's Attorney Office grants budget was adopted with the following changes:

- ◆ \$25,781 decrease in Salaries and Employee Benefits to correct a budgeting error.

**Police Department Grants**

Local Law Enforcement Block Grant. The Local Law Enforcement Block Grant program provides funds for the purchase of equipment and providing services in support of community efforts to reduce crime and enhance public safety. The U.S. Department of Justice provides funding for this program, along with a 10% local matching requirement.

	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Manager's Proposed FY 2005	Adopted FY 2005
GRANT POSITION SUMMARY					
Total FTE Positions	2	1	0	0	0
DEPARTMENTAL GRANTS BUDGET SUMMARY					
BEGINNING FUNDS	\$0	\$0	\$0	\$0	\$0
REVENUES					
Revenue from the Federal Government	\$101,519	\$75,000	\$44,392	\$44,392	\$44,392
Transfers from General Fund	10,894	8,333	4,439	4,439	4,439
TOTAL REVENUES	\$112,413	\$83,333	\$48,831	\$48,831	\$48,831
EXPENDITURES					
<i>Contractual Services</i>					
Miscellaneous Contractual Services	\$10,000	\$0	\$0	\$0	\$0
<i>Other Charges</i>					
Supplies and Materials	102,413	83,333	48,831	48,831	48,831
TOTAL EXPENDITURES	\$112,413	\$83,333	\$48,831	\$48,831	\$48,831
ENDING BALANCE	\$0	\$0	\$0	\$0	\$0
Key Ratios:					
General Fund Transfer as a % of					
Total Expenditures	10%	10%	9%	9%	9%

Budget Description

The Proposed FY 2005 Police Department grants budget of \$48,831 represents a 79.8% decrease of \$192,847 as compared to the Amended FY 2004 budget of \$241,678.

Significant changes introduced in the Requested FY 2005 budget include:

- ◆ Carryover of Local Law Enforcement Block Grant funds.
- ◆ Loss of funding for the School Resource Officer grant in FY 2005.
- ◆ End of COPS More Program Grant.

The Proposed FY 2005 Police Department grants budget was adopted without changes.

**Fire Department Grants**

Fire Programs. As a result of 1985 Virginia General Assembly legislative action, the Fire Programs Fund is administered by the Virginia Department of Fire Programs. This legislation, as amended, authorizes an annual assessment against all licensed insurance companies selling selected types of fire and fire-related insurance in the Commonwealth. The assessment is appropriated to localities in the Commonwealth on a per-capita basis for the purpose of improving fire service operations via expenditures for fire service training, fire prevention and public safety education programs, fire fighting equipment, protective clothing, etc.

Emergency Medical Services (EMS) Two for Life. Section 46.2-694 of the Code of Virginia provides for the collection of two dollars for the registration of each passenger vehicle, pickup and panel truck. Approximately 25% of the revenues are returned to the locality wherein such vehicles are registered. The funds are used to provide training for volunteer and/or salaried emergency medical service personnel and for purchases of necessary equipment/supplies.

	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Manager's Proposed FY 2005	Adopted FY 2005
DEPARTMENTAL GRANTS BUDGET SUMMARY					
BEGINNING FUNDS	\$0	\$0	\$0	\$0	\$0
REVENUES					
Revenue from the Commonwealth	\$128,229	\$110,685	\$111,500	\$111,500	\$111,500
TOTAL REVENUES	\$128,229	\$110,685	\$111,500	\$111,500	\$111,500
EXPENDITURES					
<i>Contractual Services</i>					
Miscellaneous Contractual Services	\$5,999	\$0	\$0	\$0	\$0
<i>Other Charges</i>					
Supplies and Materials	\$52,367	\$50,080	\$85,500	\$85,500	\$85,500
Training and Conferences	10,187	29,000	14,000	14,000	14,000
Contribution - Lynchburg Life Saving Crew	12,409	11,605	12,000	12,000	12,000
<i>Capital Outlay</i>	47,267	20,000	0	0	0
TOTAL EXPENDITURES	\$128,229	\$110,685	\$111,500	\$111,500	\$111,500
ENDING BALANCE	\$0	\$0	\$0	\$0	\$0

Budget Description

The Proposed FY 2005 Fire Department grants budget of \$111,500 represents a 49.2% decrease of \$107,842 as compared to the Amended FY 2004 budget of \$219,342.

Significant changes introduced in the Requested FY 2005 budget include:

- ◆ Carryover of Fire Funds and EMS 2 for Life funds.

The Proposed FY 2005 Fire Department grants budget was adopted without changes.

**Juvenile Services Grants**

Juvenile Accountability Incentive Block Grant. The goals of this program are to address the problem of juvenile crime and the chronic juvenile offender by promoting greater accountability in the juvenile justice system. A support system is provided for juveniles and their families who are at risk of being committed to the State Department of Juvenile Justice, or those who are returning from State commitment. The Virginia Department of Criminal Justice Services, with a 10% local matches requirement funds this program.

United States Department of Agriculture (USDA) School Nutrition Program for Group Homes. The United States Department of Agriculture (USDA) allocates funding for the purchase of food service-related items or services for the residential youth care programs at Opportunity House, Crossroads House, SPARC House, and Day Services. Administered by the Virginia Department of Juvenile Services, these funds permit the purchase of needed kitchen equipment, utensils, and/or other food service-related requirements for these programs.

	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Manager's Proposed FY 2005	Adopted FY 2005
DEPARTMENTAL GRANTS BUDGET SUMMARY					
BEGINNING FUNDS	\$0	\$0	\$0	\$0	\$0
REVENUES					
Revenue from the Federal Government	\$31,033	\$42,522	\$40,605	\$40,605	\$40,605
Transfers from General Fund	1,139	2,482	2,482	2,482	2,482
TOTAL REVENUES	\$32,172	\$45,004	\$43,087	\$43,087	\$43,087
EXPENDITURES					
<i>Personal Services</i>	\$4,532	\$4,624	\$4,624	\$4,624	\$4,624
<i>Employee Benefits</i>	759	354	354	354	354
<i>Contractual Services</i>					
Miscellaneous Contractual Services	6,095	19,842	19,842	19,842	19,842
<i>Other Charges</i>					
Supplies and Materials	20,514	20,184	18,267	18,267	18,267
Training and Conferences	272	0	0	0	0
TOTAL EXPENDITURES	\$32,172	\$45,004	\$43,087	\$43,087	\$43,087
ENDING BALANCE	\$0	\$0	\$0	\$0	\$0
Key Ratios:					
General Fund Transfer as a % of Total Expenditures	4%	6%	6%	6%	6%

Budget Description

The Proposed FY 2005 Juvenile Services grants budget of \$43,087 represents a 36.3% decrease of \$24,588 as compared to the Amended FY 2004 budget of \$67,675.

Significant changes introduced in the Requested FY 2005 budget include:

- ◆ Carryover of Juvenile Accountability Incentive Block Grant and USDA grant funds.

The Proposed FY 2005 Juvenile Services grants budget was adopted without changes.



Social Services Grants

Comprehensive Services Act Providers Grant - Safe and Stable Families. Provides services for family preservation, to increase the health and well being of families, and increase family management effectiveness.

Destiny. Project Destiny is a therapeutic independent living project to address the needs of youth 16-21 years of age in the custody of Social Services with services and intensive therapeutic interventions to assist in the transition to independent living.

Energy Assistance. The Energy Assistance Program provides financial assistance toward meeting the needs of individuals who are determined to be eligible for primary fuel heating assistance based on income and resources.

Foster Parent Recruiting and Training. Primary focus is the retention of current foster/adoptive homes while adding new homes to meet the needs of the children. This grant also enables foster parents to receive more intensive therapeutic pre-service and in-service training as well as critical supportive services. Reduces Comprehensive Services Act (CSA) expenses by reducing the number of residential placements for the more difficult to place children.

Independent Living. Assists youth 16-21 years of age in the custody of Social Services in gaining the skills and confidence necessary to care for themselves upon emancipation. Services include educational assistance, vocational training activities, daily living skills, counseling, and coordination with other service providers, outreach services, and activities for youth.

Piedmont Regional Adoption Grant. The primary goal of this state grant is to maximize available resources to meet the growing needs and policy mandates that dictate the permanent placement of children in shorter time periods by continuing to increase a regional pool of assessed adoptive homes. Additional objectives are to increase community awareness and cooperative efforts; to identify and assess community resources to assist with special needs, placements; and to establish a post adoptive support network.

Quality Initiative Grant. The goal of this state grant is to provide enhancements to existing child care programs. Social Services will contract all of the funding to separate contractors to perform a wide variety of initiatives which include provider and child care center staff training, speech and hearing screenings, computer centers, and service enhancements such as art programs. The grant will also help fund purchase of toys and playground equipment. Funding will help centers meet state licensing mandates, such as installation of fence.

Respite. The Respite Care Grant, funded by the State provides respite care, training and activities for foster families and children residing in foster homes with the goal of preventing placement disruptions. Foster Parents are eligible for up to 30 days of respite care per year with approved respite care providers.

**Social Services Grants**

	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Manager's Proposed FY 2005	Adopted FY 2005
GRANT POSITION SUMMARY					
Total FTE Positions	6.5	3.5	3.5	3.5	3.5
DEPARTMENTAL GRANTS BUDGET SUMMARY					
BEGINNING FUNDS	\$0	\$0	\$0	\$0	\$0
REVENUES					
Revenue from the Federal Government	\$335,161	\$371,432	\$393,641	\$393,641	\$393,641
Revenue from the Commonwealth	29,154	35,014	49,031	49,031	49,031
In-kind	40,451	41,250	83,766	83,766	83,766
Transfers from General Fund	18,309	21,673	29,567	29,567	27,650
TOTAL REVENUES	\$423,075	\$469,369	\$556,005	\$556,005	\$554,088
EXPENDITURES					
<i>Personal Services</i>	\$175,730	\$169,448	\$173,412	\$173,412	\$173,412
<i>Employee Benefits</i>	26,599	35,028	38,293	38,293	38,293
<i>Contractual Services</i>					
Maintenance and Repair	0	800	0	0	0
Printing and Binding Services	0	246	0	0	0
Advertising and Public Relations Services	705	0	350	350	350
Pest Control Services					
Miscellaneous Contractual Services	115,773	150,144	181,700	181,700	181,700
<i>Internal Services</i>					
Fleet Services	0	0	1,917	1,917	0
<i>Other Charges</i>					
Supplies and Materials	15,848	20,800	14,909	14,909	14,909
Training and Conferences	5,836	5,400	6,195	6,195	6,195
Telecommunications	122	1,340	300	300	300
Postage and Mailing	288	1,921	800	800	800
Dues and Memberships	230	150	315	315	315
Courtesies to Guests	1,999	2,400	2,000	2,000	2,000
Miscellaneous Grant/Capital/Welfare	0	43,201	83,766	83,766	83,766
Miscellaneous Expense	42,711	0	15,426	15,426	15,426
Public Assistance Payments	30,927	31,230	29,247	29,247	29,247
<i>Rentals and Leases</i>	6,293	7,261	7,375	7,375	7,375
<i>Capital Outlay</i>	14	0	0	0	0
TOTAL EXPENDITURES	\$423,075	\$469,369	\$556,005	\$556,005	\$554,088
ENDING BALANCE	\$0	\$0	\$0	\$0	\$0

Social Services Grants Budget Description

The Proposed FY 2005 Social Services grants budget of \$556,005 represents a 0.4% decrease of \$2,037 as compared to the Amended FY 2004 budget of \$558,042.

No significant changes were introduced in the Requested FY 2005 budget.

The Proposed FY 2005 Social Services grants budget was adopted with the following change:

- ♦ \$1,917 reduction in Fleet Services to reconcile with Fleet Services Department projections.

**Community Planning and Development Grants**

Lead-based Paint Hazard Control Grant. The grant was received by the City to continue the Lead-Safe Lynchburg (LSL) Program. The project includes in-kind matching services from various private, governmental, and community-based organizations (CBOs). The program intends to reduce the incidence of lead poisoning and to make the older housing in Lynchburg lead-safe through affordable, cost-effective methods, while continuing to pursue three goals: education, intervention, and sustainability. Within the grant period, LSL will remediate lead-based paint hazards in 165 housing units throughout Lynchburg, concentrating on the area of highest risk – the central city. In addition, multiple services will be available to residents including education programs, family case management, and economic opportunities. The U.S. Department of Housing and Urban Development provides funding for this grant.

	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Manager's Proposed FY 2005	Adopted FY 2005
GRANT POSITION SUMMARY					
Total FTE Positions	4	3	3	3	3
DEPARTMENTAL GRANTS BUDGET SUMMARY					
BEGINNING FUNDS	\$0	\$0	\$0	\$0	\$0
REVENUES					
Revenue from the Federal Government	\$138,129	\$1,007,560	\$775,591	\$775,591	\$775,591
TOTAL REVENUES	\$138,129	\$1,007,560	\$775,591	\$775,591	\$775,591
EXPENDITURES					
<i>Personal Services</i>	\$35,988	\$99,035	\$93,954	\$93,954	\$93,954
<i>Employee Benefits</i>	11,101	32,182	30,835	30,835	30,835
<i>Contractual Services</i>					
Advertising and Public Relations Services	310	0	0	0	0
Miscellaneous Contractual Services	51,040	757,854	522,965	522,965	522,965
<i>Other Charges</i>					
Supplies and Materials	11,317	3,720	3,720	3,720	3,720
Training and Conferences	3,594	9,949	9,949	9,949	9,949
Telecommunications	67	1,800	720	720	720
Postage and Mailing	275	0	0	0	0
Moving and Relocation Expenses	1,297	52,500	52,500	52,500	52,500
Miscellaneous Expense	10,590	50,520	56,948	56,948	56,948
<i>Capital Outlay</i>	12,550		4,000	4,000	4,000
TOTAL EXPENDITURES	\$138,129	\$1,007,560	\$775,591	\$775,591	\$775,591
ENDING BALANCE	\$0	\$0	\$0	\$0	\$0

Budget Description

The Proposed FY 2005 Community Planning and Development Department grants budget of \$775,591 represents a 33.7% decrease of \$394,445 as compared to the Amended FY 2004 budget of \$1,170,036.

Significant changes introduced in the Requested FY 2005 budget include:

- ◆ \$394,445 decrease in Lead Based Paint Abatement funding.

The Proposed FY 2005 Community Planning and Development Department grants budget was adopted without changes.



Community Diversion – Community Corrections Program Grant. The goal of Community Corrections Program is to reduce jail costs by providing local probation supervision for adult offenders and pretrial investigation and supervision of defendants who are released on bond while awaiting trial. Program services are provided to localities participating in the regional jail including Lynchburg, Bedford City, Bedford County and Campbell County.

	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Manager's Proposed FY 2005	Adopted FY 2005
GRANT POSITION SUMMARY					
Total FTE Positions	8	8	8	8	8
DEPARTMENTAL GRANTS BUDGET SUMMARY					
BEGINNING FUNDS	\$0	\$0	\$0	\$0	\$0
REVENUES					
Revenue from the Commonwealth	\$355,414	\$332,654	\$332,654	\$332,654	\$332,654
TOTAL REVENUES	\$355,414	\$332,654	\$332,654	\$332,654	\$332,654
EXPENDITURES					
<i>Personal Services</i>	\$211,763	\$213,355	\$216,691	\$216,691	\$216,691
<i>Employee Benefits</i>	60,702	64,759	74,930	74,930	74,930
<i>Contractual Services</i>					
Maintenance and Repair	335	1,460	590	590	590
Advertising and Public Relations Services	276	450	195	195	195
Pest Control Services	0	200	200	200	200
Miscellaneous Contractual Services	0	0	0	0	0
<i>Other Charges</i>					
Community Diversion Offender Services	7,187	8,865	8,000	8,000	8,000
Office Supplies	5,310	5,250	4,800	4,800	4,800
Minor Equipment/Tools/Furniture		3,326	3,326	3,326	3,326
Mechanical Maintenance and Repair	1,786	1,250	1,250	1,250	1,250
Utilities	7,104	10,320	3,440	3,440	3,440
Training and Conferences	4,567	9,931	6,700	6,700	6,700
Telecommunications	8,767	8,844	8,232	8,232	8,232
Postage and Mailing	1,026	0	1,000	1,000	1,000
Miscellaneous Expense	35,346	0	0	0	0
Public Assistance Payments					
<i>Rentals and Leases</i>	3,000	4,644	3,300	3,300	3,300
<i>Capital Outlay</i>	8,245	0	0	0	0
TOTAL EXPENDITURES	\$355,414	\$332,654	\$332,654	\$332,654	\$332,654
ENDING BALANCE	\$0	\$0	\$0	\$0	\$0

Budget Description

The Proposed FY 2005 Community Diversion – Community Corrections Program budget of \$332,654 represents a 1.3% decrease of \$4,264 as compared to the Amended FY 2004 budget of \$336,918.

No significant changes were introduced in the Requested FY 2005 budget.

The Proposed FY 2005 Community Diversion – Community Corrections Program budget was adopted without changes.



Community Development Block Grant (CDBG) Fund. The CDBG Program is designed to preserve, rehabilitate and improve low income neighborhoods through low interest loans, rental assistance, rehabilitation of blighted properties and program support. The City receives federal funding each year for the program. Any unexpended funds at year-end are carried forward into the next fiscal year.

	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Manager's Proposed FY 2005	Adopted FY 2005
FUND SUMMARY					
BEGINNING FUNDS	\$56,809	\$0	\$0	\$0	\$0
REVENUES					
Revenue from the Federal Government	\$819,529	\$1,086,000	\$1,086,000	\$1,086,000	\$1,100,000
Reprogrammed Prior Year Program Income	0	0	0	0	21,716
Program Income	121,407	101,982	77,790	77,790	77,790
TOTAL REVENUES	\$940,936	\$1,187,982	\$1,163,790	\$1,163,790	\$1,199,506
EXPENDITURES					
<i>Salaries</i>	\$169,694	\$0	\$54,210	\$54,210	\$71,526
<i>Employee Benefits</i>	42,547	0	18,938	18,938	15,156
<i>Contractual Services</i>					
Advertising & Public Relations	2,626	0	0	0	0
Allocations	763,832	1,187,982	1,090,642	1,090,642	1,099,773
<i>Internal Services</i>					
Vehicle Maintenance/Gasoline	0	0	0	0	2,800
<i>Other Charges</i>					
Supplies and Materials	3,683	0	0	0	2,051
Training and Conferences	1,905	0	0	0	500
Telecommunications	946	0	0	0	0
Dues and Memberships	0	0	0	0	100
Local Boards and Commissions	6,188	0	0	0	0
Postage and Mailing	2,232	0	0	0	1,000
Moving and Relocation Expenses	1,552	0	0	0	0
Miscellaneous Other Charges	2,540	0	0	0	6,600
TOTAL EXPENDITURES	\$997,745	\$1,187,982	\$1,163,790	\$1,163,790	\$1,199,506
ENDING FUNDS (DESIGNATED)	\$0	\$0	\$0	\$0	\$0

Budget Description

The Proposed FY 2005 Community Development Block Grant budget of \$1,163,790 represents a 2% decrease of \$24,192 as compared to the Amended FY 2004 budget of \$1,187,982.

Significant changes introduced in the Requested FY 2005 budget include:

- ◆ \$24,192 reduction in the amount of federal funds available for FY 2005.

The department requested \$1,163,790.

All items requested were proposed for funding.

The Proposed FY 2005 Community Development Block Grant budget was adopted with the following change:

- ◆ \$35,716 increase in the amount of federal funds available for FY 2005.



Comprehensive Services Act (CSA) Fund. The CSA Program provides services to children and youth who come before the local Family and Planning Assessment Team (FAPT) and the Lynchburg Community Policy Management Team (CPMT). Juvenile Services provides administrative supervision to the CSA staff.

	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Manager's Proposed FY 2005	Adopted FY 2005
POSITION SUMMARY					
Total FTE Positions	1.00	1.15	1.15	1.15	1.15
FUND SUMMARY					
BEGINNING FUNDS	\$0	(\$395,940)	\$0	\$0	\$0
USES OF RESERVES					
Encumbrances					
Carry Forwards					
TOTAL	\$0	(\$395,940)	\$0	\$0	\$0
REVENUES					
Miscellaneous Revenue	\$36,666	\$0	\$0	\$0	\$0
Charges for Services	0	773,917	769,341	769,341	769,341
Transfer from General Fund	611,321	0	0	0	0
Transfer from Lynchburg City Schools	151,671	0	151,541	151,541	151,541
Revenue from the Commonwealth	1,858,419	1,982,274	2,074,316	2,074,316	2,074,316
TOTAL REVENUES	\$2,658,076	\$2,756,191	\$2,995,198	\$2,995,198	\$2,995,198
EXPENDITURES					
Salaries	\$5,358	\$29,410	\$34,904	\$34,904	\$34,904
Employee Benefits	1,645	10,437	13,105	13,105	13,105
Administration	2,396	6,800	11,388	11,388	11,388
Mandated/Residential	2,239,369	2,109,544	2,139,894	2,139,894	2,139,894
Mandated/Non-Residential	538,949	400,000	420,000	420,000	420,000
Non-Mandated Services	266,300	200,000	375,907	375,907	375,907
TOTAL EXPENDITURES	\$3,054,017	\$2,756,191	\$2,995,198	\$2,995,198	\$2,995,198
ENDING FUNDS¹ (DESIGNATED)	(395,940)	(395,940)	0	0	0

¹ The FY 2003 Comprehensive Services Act Fund deficit ending fund balance is due to the FY 2003 grant which had eligible expenditures as of June 30, 2003 that were reimbursed by State revenues in FY 2004.

Budget Description

The Proposed FY 2005 Comprehensive Services Act Fund budget of \$2,995,198 represents a 8.0% increase of \$239,007 as compared to the Amended FY 2004 budget of \$2,756,191.

No significant changes were introduced in the Requested FY 2005 budget.

The department requested \$2,995,198.

All major items requested were proposed for funding.

The Proposed FY 2005 Comprehensive Services Act Fund budget was adopted without changes.



E-911/Emergency Communications Center Fund. The Center handles radio communications for police, fire, and ambulance services, including daily operation of the E-911 system. Revenues for this fund come from a tax on telephone service. Expenses include new equipment and technology. The Police Department manages and operates the center.

	Actual FY 2003	Adopted FY 2004	Department Requested FY 2005	Manager's Proposed FY 2005	Adopted FY 2005
FUND SUMMARY					
BEGINNING FUNDS	\$746,051	\$656,319	\$756,962	\$756,962	\$756,962
REVENUES					
E-911 Telephone Tax	\$1,114,213	\$1,026,000	\$1,012,000	\$1,012,000	\$1,012,000
Wireless E911 Revenue	19,493	0	0	0	0
Bond Proceeds	407,270	0	0	0	0
Interest Earnings	66,358	11,000	10,000	10,000	10,000
TOTAL REVENUES	\$1,607,335	\$1,037,000	\$1,022,000	\$1,022,000	\$1,022,000
EXPENDITURES					
<i>Contractual Services</i>					
Maintenance and Repair	\$76,420	\$113,459	\$148,656	\$148,656	\$148,656
Professional Services	0	0	0	0	0
Miscellaneous Contractual Services	202,316	205,459	196,447	196,447	196,447
<i>Internal Services</i>					
Fleet Services	127	0	0	0	0
<i>Other Charges</i>					
Supplies and Materials	2,524	550	550	27,150	27,150
Utilities	16,808	18,628	18,628	18,628	18,628
Travel and Training	3,525	7,789	8,290	8,290	8,290
Telecommunications	92,164	100,000	100,000	100,000	100,000
Miscellaneous Expenses	18,294	0	0	0	0
<i>Rentals and Leases</i>	2,623	2,800	2,800	2,800	2,800
<i>Capital Outlay</i>	435,667	98,738	72,052	45,452	45,452
<i>Debt</i>					
Serial Bond Debt	95,963	167,470	166,080	166,080	166,080
Lease Debt	332,598	345,997	345,997	345,997	345,997
<i>General Fund Payment</i>	105,000	105,000	105,000	105,000	105,000
<i>Nondepartmental</i>					
Bond Issue Expenses	3,203	0	0	0	0
<i>Equipment Replacement Reserve</i>	10,000	10,000	10,000	10,000	10,000
TOTAL EXPENDITURES	\$1,397,231	\$1,175,890	\$1,174,500	\$1,174,500	\$1,174,500
ENDING FUNDS (DESIGNATED)	\$956,154	\$517,429	\$604,462	\$604,462	\$604,462



E-911/Emergency Communications Center Fund Budget Description

The Proposed FY 2005 E-911/Emergency Communications Center Fund budget of \$1,174,500 represents a 4.9% percent decrease of \$61,692 as compared to the Amended FY 2004 budget of \$1,236,192.

Significant changes introduced in the Requested FY 2005 budget include:

- ◆ \$32,200 increase in Communications Maintenance and Repair reflecting a realignment of funds to accommodate the extended warranty on the third radio tower site which reflects an additional \$14,600 and the annual maintenance of the Verizon 911 equipment in the amount of \$17,600.
- ◆ \$2,007 increase in Grounds reflecting realignment of funds to allow for an increase in the grounds maintenance charges and for snow removal.
- ◆ \$9,052 decrease in Software Purchases reflecting the need to realign funds, but also allow for the continued purchase of Open Software Solutions, Inc. (OSSI) updates for the Computer Aided Dispatch (CAD) system.
- ◆ \$30,286 decrease in Computer Equipment reflecting the realignment of funds to increase needed funding in other categories.
- ◆ \$3,600 increase in Furniture reflecting the need for funds to replace chairs in the Communications Center that are used 24/7.

The department requested \$1,174,500.

All major items requested were proposed for funding.

The Proposed FY 2005 E-911/Emergency Communications Center Fund budget was adopted without changes.



HOME Ownership Program Fund. The Program is designed to assist first-time, low-income homebuyers with the purchase of a home, as well as rehabilitation of owner-occupied homes and rehabilitation of vacant properties for occupancy. The City receives federal funding each year for this program. Any unexpended funds at year-end are carried forward into the next fiscal year.

	Actual FY 2003	Adopted FY 2004	Requested FY 2005	Manager's Proposed FY 2005	Adopted FY 2005
FUND SUMMARY					
BEGINNING FUNDS	(\$5,306)	\$0	\$0	\$0	\$0
REVENUES					
Revenue from the Federal Government	\$153,547	\$599,666	\$475,955	\$475,955	\$475,319
Program Income	46,696	0	0	0	5,222
TOTAL REVENUES	\$200,243	\$599,666	\$475,955	\$475,955	\$480,541
EXPENDITURES					
<i>Salaries</i>	\$0	\$5,500	\$4,904	\$4,904	\$4,916
<i>Employee Benefits</i>	0	2,500	1,626	1,626	2,084
<i>Contractual Services</i>					
Allocations	194,937	591,666	469,425	469,425	473,541
TOTAL EXPENDITURES	\$194,937	\$599,666	\$475,955	\$475,955	\$480,541
ENDING FUNDS (DESIGNATED)	\$0	\$0	\$0	\$0	\$0

Budget Description

The Proposed FY 2005 HOME Ownership Program Fund budget of \$475,955 represents a 26.0% decrease of \$123,711 as compared to the Amended FY 2004 budget of \$599,666.

Significant changes introduced in the Requested FY 2005 budget include:

- ◆ \$123,711 reduction in the amount of available program income for FY 2005.

The department requested \$475,955.

All items requested were proposed for funding.

The Proposed FY 2005 HOME Ownership Program Fund budget was adopted with the following change:

- ◆ \$4,586 increase in the amount of available program income for FY 2005.



Law Library Fund. The Law Library is located in the Downtown Branch Library at City Hall and is administered by the Public Library. Legal reference materials for attorneys, students and other citizens with legal research needs are provided by this collection.

	Actual FY 2003	Adopted FY 2004	Department Requested FY 2005	Manager's Proposed FY 2005	Adopted FY 2005
FUND SUMMARY					
BEGINNING FUNDS	\$3,522	(\$3,009)	\$6,640	\$6,640	\$6,640
REVENUES					
Charges for Services	\$62,589	\$60,000	\$60,000	\$60,000	\$60,000
TOTAL REVENUES	\$62,589	\$60,000	\$60,000	\$60,000	\$60,000
EXPENDITURES					
<i>Contractual Services</i>					
Professional Services	\$0	\$50	\$0	\$0	\$0
<i>Other Charges</i>					
Supplies	36,163	30,461	33,645	33,645	33,645
Telecommunications	167	315	190	190	190
Dues and Memberships	0	15	15	15	15
General Fund Payment	26,150	26,150	26,150	26,150	26,150
TOTAL EXPENDITURES	\$62,480	\$56,991	\$60,000	\$60,000	\$60,000
ENDING FUNDS (DESIGNATED)	\$3,631	\$0	\$6,640	\$6,640	\$6,640

Budget Description

The Proposed FY 2005 Law Library Fund budget of \$60,000 represents a 5.9% increase of \$3,009 as compared to the Amended FY 2004 budget of \$56,991.

No significant changes were introduced in the Requested FY 2005 budget.

The department requested \$60,000.

All items requested were proposed for funding.

The Proposed FY 2005 Law Library Fund budget was adopted without changes.